

# HOW COULD YOUR ONLINE TEAM EVENT TAKE PLACE?

All players meet via the preferred communication tool  
(in this example Zoom Pro) on the agreed day and time

## You could start with your own programme, for example:

- 18:00: Everyone meets via Zoom
- 18:10: CEO/head of department gives a welcome speech
- 18:25: Addressing individual areas
- 18:40: Presentation of results, achievements in the year
- 18:55: Last vote on team allocation
- 19:00: Toast with drink and start of the online mission
- 19:00 - 21:00: Online Mission
- 21:00: Meeting in the Zoom main session
- 21:10: Final speech
- 21:30: Toast and farewell



## Time for the game

- Important: Each group takes a screenshot of themselves and sends the picture to the event manager or directly to us.
- You will receive a link to the game + code from us in advance. Both can be sent to the participants long before or shortly before the event.
- Ideally you have already divided into groups before the event. If not, you will have the opportunity to do so now.
- Each participant logs in with the link and the code and dials into the desired group.
- If everyone has split up, the host of the zoom meeting can now divide the teams into breakout sessions, so that each group only communicates among themselves.
- Let's go! Time to play puzzle. The game takes between 90 - 120 minutes



## Case solved?

- The players can themselves return from the breakout sessions to the main session, where all the participants gradually meet again.
- If teams are faster than others, they will be informed in the game and can enjoy a drink
- During the match we prepare the sheets for the award ceremony and an evaluation of all teams and send them to the contact person
- Award ceremony by e. g. CEO/head of department



## End of the event

- Toasting the common evening / the successful year / the coming year
- Final speech
- Farewell to the Christmas season

